

**Barber Advisory Committee
Spring 2019 Second Meeting**

Vernon College – Century City Room 115 April 8, 2019 at 12:00pm

Hewitt Cox – Chair
Susie Koch – Vice Chair
Madgeana Dutton – Recorder

Members Present:

Tommy Gonzales – Stylist at Mode Hair Utopia
Hewitt Cox – Stylist at Crazy Beautiful
Amanda Akin – Retail at Redkin
Rhonda McNair – Owner of 5 O’Clock Male Grooming
Susie Koch – Stylist at Stacias
Jessica Nelson – Owner of Fade It Barber Shop
Lanny Walker – Owner of Walker’s Barber Shop
Pam Gosline – Five Star Recruiting

Facility and Staff Present:

Diana Shipley – Director of Cosmetology
Shana Drury – Dean of Instructional Services
Elizabeth Crandall – Vice President of Instructional Services
Chelsey Henry – Coordinator of Career Services

Members Absent:

Madgeana Dutton

Shana Drury explained this is our second meeting moving forward with the Barber program. She explained we reviewed the curriculum, the test, the facilities, and the time of the program. She also explained students can receive financial aid. The program will start at Vernon in the Spring of 2020 and Fall 2020 at Century City Campus.

Hewitt Cox led the meeting into the new business.

❖ **Review program curriculum/courses/degree plans**

Barber, Level 1 Certificate

CIP 12.0402

Level 1 Certificate

Instructional Location – Vernon Campus, Century City Center

CERTIFICATE OF COMPLETION (Probable Completion Time – One Year plus eight weeks)

Major Requirements (42 SH)

BARB 1402	Barber Styling I	4
BARB 1404	Introduction to Barber Styling	4

BARB 1307	Introduction to Hair Design	3
BARB 1442	Barber Styling II	4
BARB 2402	Barber Styling III	4
BARB 2431	Advanced Barber Styling I	4
BARB 2432	Barber Law and Shop Management I	4
BARB 2441	Advanced Barber Styling II	4
BARB 2444	Barber Law and Shop Management II	4
CSME 2310	Advanced Barber Styling II	3
CSME 2250	Preparation for the State Licensing Written Examination	2
CSME 2251	Preparation for the State Licensing Practical Examination	2
	Total Credit Hours:	42

BARB 1402 Barber Styling I - Continued development in haircutting techniques and implementation of basic styling. Introduction to chemical reformation.

Perform haircutting techniques including shear, razor, and clipper. Demonstrate a variety of styling techniques; demonstrate techniques used in chemical reformation. Practice safety and sanitation.

BARB 1404 Introduction to Barber Styling - Basic techniques for hair cutting. Introduction to the related skills of shampooing and treatments, and of trimming beards and mustaches.

Identify and discuss hair products and their chemistry. Demonstrate shampooing and treatment techniques and identify the basic anatomy of the head, face, and neck. Demonstrate standard shaving techniques. Define haircutting terms and exhibit proficiency in giving a basic haircut. Practice safety and sanitation.

BARB 1307 Introduction to Hair Design - Introduction to hair styling with emphasis on the fundamentals of haircutting and related skills.

Identify career opportunities and define professional ethics; identify sanitation methods, and explain how to use them; identify and demonstrate implements, tools, and equipment; explain the structure and functions of the hair and scalp.

BARB 1442 Barber Styling II - Continuation of Barber Styling I with emphasis on intermediate hands-on application of skills.

Demonstrate intermediate haircutting techniques, perform chemical texturizing procedures, and practice safety and sanitation.

BARB 2402 Barber Styling III - Continued skill development in haircutting and styling. Emphasizes on advanced techniques in chemical procedures. Introduction to hairpieces and facials.

Perform haircutting, styling and coloring; Demonstrate the use of hairpieces. Perform facial techniques and procedures. Practice safety and sanitation.

BARB 2431 Advanced Barber Styling I - Advanced skills in all areas of haircutting hairstyling and skincare. Introduction to haircoloring techniques.

Perform advanced haircutting and hairstyling techniques. Evaluate different skin types and skin disorders. Demonstrate haircolor techniques. Practice safety and sanitation.

BARB 2432 Barber Law and Shop Management I - Introduction to Texas barber law and business management.

Describe business operations ethics, and marketing, apply job search techniques and workplace competencies; review Texas barber law, review safety and sanitation.

BARB 2441 Advanced Barber Styling II - Continuation of Advanced Barber Styling I with further refinement of all skills and theory for licensure.

Perform advanced styling operations; apply massage manipulations to the neck, head, and face; explain the use of chemicals in hair coloring; perform chemical services. Practice safety and sanitation.

BARB 2444 Barber Law and Shop Management II - Continuation of Barber Law and Shop Management I. Includes advanced business management and preparation for the State Board Examination for a barber license.

Compare management functions of a barber shop owner and manager; define types of business ownership; explain shop layout factors; discuss advertising; explain the causes of business failure; and demonstrate customer service and soft skills. Develop a business plan for a barber shop and complete final preparation for state board examination. Practice safety and sanitation.

CSME 2310 Advanced Haircutting and Related Theory - Advanced concepts and practice of haircutting. Topics include utilizing scissors, razor, and/or clippers.

Utilize correct terminology related to advanced haircutting techniques; and demonstrate work place competencies related to advanced haircutting techniques.

CSME 2250 Preparation for the State Licensing Written Examination - Preparation for the state licensing written examination.

Review the required skills for the state licensing written examination; and identify safety and sanitation according to the laws and rules of the state licensing agency.

CSME 2251 Preparation for the State Licensing Practical Examination - Preparation for the state licensing practical examination.

Demonstrate the required skills for the state licensing practical examination; and practice safety and sanitation according to the laws and rules of the state licensing agency.

Shana has a suggested change in the program curriculum. Barber tests over nails and would like to change CSME 2310 Advanced Barber Styling II to CSME 2337 to Advanced Cosmetology Techniques. This class allows us to implement nails into the barber program. Diana Shipley stated Texas requires that we implement nails into the Barber program.

Jessica Nelson asked if there were classes that went over maintenance of clippers and other tools. Diana Shipley stated there are many classes offered that touches on that subject.

❖ **Approve program Curriculum**

After much discussion Hewitt Cox asked for a motion to approve program revisions. Susie Koch made motion to approve program revisions presented. Rhonda McNair second the motion.

The motion to approve program as presented passed.

❖ **Review Secretary’s Commission on Achieving Necessary Skills (SCANS), General Education, and Program Outcomes Matrices**

Hewitt Cox led the discussion on Review Secretary’s Commission on Achieving Necessary Skills (SCANS), General Education, Program Outcomes Matrices, and Institutional Outcomes Matrices and asks the faculty to expand on them.

Diana Shipley explains the matrices below.

- **SCANS Matrix: The SCANS (Secretary’s Commission on Achieving Necessary Skills) Matrix represents the 8 Federal requirements that must be taught. The matrix shows how we are mapping them back to each of the courses in the program.**

Program: Barber									Credential: Certificate of Completion
Award: Barber Certificate of Completion									
Cip: 12.0402									
LIST OF ALL COURSES REQUIRED AND IDENTIFIED COMPETENCIES									
SCANS COMPETENCIES								Course Number	Course Title
1	2	3	4	5	6	7	8		
x	x	x	x	x	x	x	x	BARB 1402	Barber Styling I
x	x	x	x	x	x	x		BARB 1404	Introduction to Barber Styling
x	x	x	x	x	x	x	x	BARB 1307	Introduction to Hair Design
x	x	x	x	x	x	x		BARB 1442	Barber Styling II
x	x	x	x	x	x	x		BARB 2402	Barber Styling III
x	x	x	x	x	x	x		BARB 2431	Advanced Barber Styling I
x	x	x	x	x	x	x	x	BARB 2432	Barber Law and Shop Management I
x	x	x	x	x	x	x		BARB 2441	Advanced Barber Styling II
x	x	x	x	x	x	x	x	BARB 2444	Barber Law and Shop Management II
x	x	x	x	x	x	x	x	CSME 2310	Advanced Barber Styling II
x	x	x	x	x	x	x	x	CSME 2250	Preparation for the State Licensing Written Examination
x	x	x	x	x	x	x	x	CSME 2251	Preparation for the State Licensing Practical Examination
								8. BASIC USE OF COMPUTERS	
								7. WORKPLACE COMPETENCIES	
								6. PERSONAL QUALITIES	
								5. THINKING SKILLS	
								4. SPEAKING AND LISTENING	
								3. ARITHMETIC OR MATHEMATICS	
								2. WRITING	
								1. READING	

- General Education Matrix:** The General Education Matrix is state mandated. You will see the 6 requirements that the college is tasked with teaching and how they map back to the courses.

Program: Barber							Credential: Certificate of Completion
Award: Barber Certificate of Completion							
Cip: 12.0402							
LIST OF ALL COURSES REQUIRED AND IDENTIFIED COMPETENCIES							
General Education						Course Number	Course Title
1	2	3	4	5	6		
x	x	x	x	x	x	BARB 1402	Barber Styling I
x	x	x	x	x	x	BARB 1404	Introduction to Barber Styling
x	x	x	x	x	x	BARB 1307	Introduction to Hair Design
x	x	x	x	x	x	BARB 1442	Barber Styling II
x	x	x	x	x	x	BARB 2402	Barber Styling III
x	x	x	x	x	x	BARB 2431	Advanced Barber Styling I
x	x	x	x	x	x	BARB 2432	Barber Law and Shop Management I
x	x	x	x	x	x	BARB 2441	Advanced Barber Styling II
x	x	x	x	x	x	BARB 2444	Barber Law and Shop Management II
x	x	x	x	x	x	CSME 2310	Advanced Barber Styling II
x	x	x	x	x	x	CSME 2250	Preparation for the State Licensing Written Examination
x	x	x	x	x	x	CSME 2251	Preparation for the State Licensing Practical Examination
							6. Personal Responsibility
							5. Social Responsibility
							4. Teamwork
							3. Empirical and Quantitative Skills
							2. Communication Skills
							1. Critical Thinking Skills

- Program Outcomes Matrix:** The Outcomes Matrix represents the Vernon College mandated requirements. They are the Program outcomes just approved and how they map back to the courses.

Program: Barber											Credential: Certificate of Completion	
Award: Barber Certificate of Completion												
Cip: 12.0402												
LIST OF ALL COURSES REQUIRED AND IDENTIFIED COMPETENCIES												
OUTCOME COMPETENCIES										Course Number	Course Title	
1	2	3	4	5	6	7	8	9	10			
x	x	x	x	x	x	x	x	x	x	x	BARB 1402	Barber Styling I
x	x		x	x	x	x		x	x		BARB 1404	Introduction to Barber Styling
x		x	x	x	x			x	x		BARB 1307	Introduction to Hair Design
x		x	x	x	x					x	BARB 1442	Barber Styling II
x	x			x	x	x	x			x	BARB 2402	Barber Styling III
x	x			x	x	x	x			x	BARB 2431	Advanced Barber Styling I
x				x				x	x		BARB 2432	Barber Law and Shop Management I
x		x	x	x				x		x	BARB 2441	Advanced Barber Styling II
x				x				x	x		BARB 2444	Barber Law and Shop Management II
x				x	x					x	CSME 2310	Advanced Barber Styling II
x	x	x	x	x	x	x	x	x	x	x	CSME 2250	Preparation for the State Licensing Written Examination
x	x	x	x	x	x	x	x	x	x	x	CSME 2251	Preparation for the State Licensing Practical Examination
											Explain the requirement and the responsibilities of an individual seeking to obtain a license to provide barbering services in the state of Texas as set forth by the Texas Department of Licensing and Regulation.	
											Identify terminology and methodology used in shaving services.	
											Demonstrate and explain razor safety.	
											Explain the theory of hair color. Demonstrate and explain a patch test and a strand test. Demonstrate the application of hair color for a tint retouch.	
											Identify the principle of hairstyling and demonstrate finishing technique.	
											Identify terminology and methodology used in haircutting and demonstrate haircutting techniques with the use of shears, clippers, and razor.	
											Explain client consultation and scalp analysis.	
											Explain chemical texture service and the products used in performing these services. Demonstrate the procedure for a permanent wave.	
											Demonstrate the procedure for a facial treatment, identify skin diseases/disorders and explain skin structure and growth.	
											Demonstrate the procedure for manicuring, massage and identify nail diseases/disorders and explain nail structure and nail growth.	
											Identify and demonstrate sanitations, disinfection and safety using universal precautions in accordance with the Texas Department of Licensing and Regulation.	

- Institutional Outcomes Matrix:** The Institutional Outcomes Matrix represents the Vernon College mandated requirements. This matrix represents how the program outcomes map back to the institutional outcomes/general education outcomes.

Program: Barber											Credential: Certificate of Completion
Award: Barber Certificate of Completion											
Cip: 12.0402											
LIST OF ALL COURSES REQUIRED AND IDENTIFIED											
COMPETENCIES											General Education Outcomes
OUTCOME COMPETENCIES											
1	2	3	4	5	6	7	8	9	10		
x	x	x	x	x	x	x	x	x	x	x	Critical Thinking Skills
x	x	x	x	x	x	x	x	x	x	x	Communication Skills
x	x	x	x		x		x	x	x		Empirical and Quantitative Skills
x	x	x	x	x	x	x	x	x	x		Teamwork
x	x	x	x	x	x	x	x	x	x	x	Social Responsibility
x	x	x	x	x	x	x	x	x	x	x	Personal Responsibility
											Explain the requirement and the responsibilities of an individual seeking to obtain a license to provide barbering services in the state of Texas as set forth by the Texas Department of Licensing and Regulation.
											Identify terminology and methodology used in shaving services. Demonstrate and explain razor safety.
											Explain the theory of hair color. Demonstrate and explain a patch test and a strand test. Demonstrate the application of hair color for a tint retouch.
											Identify the principle of hairstyling and demonstrate finishing technique.
											Identify terminology and methodology used in haircutting and demonstrate haircutting techniques with the use of shears, clippers, and razor.
											Explain client consultation and scalp analysis.
											Explain chemical texture service and the products used in performing these services. Demonstrate the procedure for a permanent wave.
											Demonstrate the procedure for a facial treatment, identify skin diseases/disorders and explain skin structure and growth.
											Demonstrate the procedure for manicuring, massage and identify nail diseases/disorders and explain nail structure and nail growth.
											Identify and demonstrate sanitations, disinfection and safety using universal precautions in accordance with the Texas Department of Licensing and Regulation.

CHAIR: "The floor is open for discussion and recommendations." (Allow discussion)
Once discussion has ended, continue to approval

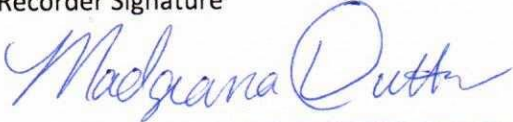
❖ **Approve SCANS, General Education, Program Outcomes, and Institutional Outcome Matrices.**

*Hewitt Cox asked for a motion to approve matrices.
Lanny Walker made motion to approve matrices as presented.
Jessica Nelson seconded the motion.*

The motion to approve matrices as presented passed.

*Hewitt Cox asked the committee if there were any other questions about the program at this time.
Tommy Gonzales asked if the students will also work with hair pieces. Mrs. Shipley stated they will go over the basics of hair pieces. They will be introduced and have some practice with it.
Also stated hairpieces will not be practiced in the salon.*

Adjourn at 12:16pm

Recorder Signature	Date	Next Meeting
	4/23/2019	